Tim@x

Approach to Computer

Teacher Manual

1

CLASS - I

CHAPTER 1

Execute Time

  A Red : 3   4   6   8   9

      Green : 1   2   5   7

  B 1. is   2. never   3. runs   4. save

Activity

    1. (d)   2. (c)   3. (b)   4. (a)

CHAPTER 2

Execute Time

  A 1. MOUSE   2. MONITOR

      3. KEYBOARD   4. CPU

  B 1. (c)   2. (d)   3. (a)   4. (b)

  C 1. CPU is the brain of the computer.

      2. It looks like a rectangular box.

Activity

    1. 7   2. 7   3. 3   4. 3

CHAPTER 3

Execute Time

  A 1. Playing   2. Solving

  B 1. At railway stations for booking tickets.

      2. At homes to study and play games.

      3. In banks to deposit and withdraw money.

      4. In offices to do official work.

  C 1. We can play games on computer.

      2. We can solve sums on computer.

D 1. 3   2. 3   3. 7   4. 7
     5. 7   6. 3   7. 3   8. 7

Activity

A Do yourself.

B HOME   SHOPS
    OFFICE   SCHOOLS
    AIRPORT   BANK

CHAPTER 4

Execute Time

A (c) Õ (b) Õ (d) Õ (a)

B Should not drink and eat on the computer table.

CHAPTER 5

Execute Time

A 1. (a)   2. (b)   3. (c)

B 1. SPACEBAR   2. ARROW KEYS
    3. ALPHABET KEYS   4. BACKSPACE KEY

C 1. Alphabet Keys: These keys are used to type letters, words and sentences.
    2. Number Keys: They are used to type numbers.
    3. Spacebar Key: It is used to give space between two letters, words and numbers.
    4. Arrow Keys: These are used to move the cursor in four direction - Left, Right, Up and Down.
    5. Backspace Key: The backspace key is used to delete characters to the left of the cursor.

D Spacebar Key

Activity

A Yellow   Z, X, M, N, R, O, V, P, L, G
    Blue   8, 2, 4, 6, 7, 3, 1, 5

B Do yourself.

2

CHAPTER 6

Execute Time

A 1. (b)   2. (c)   3. (b)

B A mouse is used to:

Point at the items

Click the item

Double-click the item

Play games

Draw pictures

C MOUSE

Activity

A Do yourself.

B Do yourself.

CHAPTER 7

Execute Time

A 1. (c)   2. (b)   3. (a)

B 1. SELECTION   2. ERASER

C 1. Magnifier   2. Text

3. Pencil tool   4. Eraser tool

D Rectangle tool

Activity

Do yourself.

CHAPTER 8

Execute Time

A 1. (c)   2. (c)   3. (a)

B Do yourself.

Activity

Do yourself.

Worksheet 1

Do yourself.

3

Worksheet 2

   A Do yourself.

   B 1. eyes   2. legs   3. mouth   4. ears

Worksheet 3

   Do yourself.

Worksheet 4

   A 1. Pointing Device   2. Index Finger

       3. Mouse Pointer

   B Do yourself.